

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

October 16, 2023
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Work Session Meeting on Thursday, October 5, 2023. The minutes were distributed as required by law and shall be approved as presented.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. COMMENTS/CONCERNS

Public (In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).

C. INPUT FROM STAFF

D. BUS DRIVER SHORTAGE PRESENTATION BY THERESE JACKSON

E. FOOD SERVICE ACTIVITIES FOR 2023-2024 PRESENTATION BY JODY WHITE

F. BUILDING AND GROUNDS UPDATE PRESENTATION BY ALBERT TREGO

G. KHS UPDATES PRESENTATION BY JAMES KOHLER

V. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2023, as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Charlene Eye – KES Special Needs Paraprofessional – effective end of day 5/24/2024

2. EMPLOY 2023-2024 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2023-2024 school year:

- a. Rebecca Moran – KES Special Needs Paraprofessional – Step 5 - \$14.62/hr. effective 10/16/2023
- b. Katy Tansey – KES Special Needs Paraprofessional – Step 5 - \$14.62/hr. effective 10/16/2023
- c. Nada Kolb – KHS Cafeteria Worker – Step 0 - \$12.87/hr. effective 10/19/2023

3. APPROVE RESPONSE TO INTERVENTION PERSONNEL

The Superintendent recommends approval for the following individuals as members of the Response to Intervention Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement effective August 16, 2023 through May 28, 2024, to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Patrick Gallion
- c. Donald Griswold
- d. Noelle Puterbaugh
- e. Anna Saxton
- f. Christopher Vondruska

4. APPROVE GIFTED VOCAL AND INSTRUMENTAL EVALUATION MEETING

The Superintendent recommends approval for the Gifted Vocal and Instrumental Evaluation Meeting on October 26, 2023, at tutor rate, per the KLEA Negotiated Agreement, per time sheet, paid out of Gifted Funds, not to exceed two hours for the following staff member:

- a. Anne Paulchell

5. APPROVE LEAVE OF ABSENCE REQUEST – ANDREA CATANZARITO

The Superintendent recommends approving a leave of absence request for Andrea Catanzarito for the period on or about September 25, 2023 through on or about December 21, 2023.

6. APPROVE LEAVE OF ABSENCE REQUEST – KORIN ADKINS

The Superintendent recommends approving a leave of absence request for Korin Adkins for the period on or about October 1, 2023 through on or about June 1, 2024.

7. APPROVE LEAVE OF ABSENCE REQUEST – DONNA KNIGHT

The Superintendent recommends approving a leave of absence request for Donna Knight for the period on or about October 2, 2023 through on or about TBD.

8. APPROVE LEAVE OF ABSENCE REQUEST – SARAH ROBINSON

The Superintendent recommends approving a leave of absence request for Sarah Robinson for the period on or about November 3, 2023 through on or about December 15, 2023.

9. APPROVE LEAVE OF ABSENCE REQUEST – SHANNON HEFFERNAN

The Superintendent recommends approving a leave of absence request for Shannon Heffernan for the period on or about December 4, 2023 through on or about January 8, 2024.

10. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2023-2024 classified substitute for the position and hourly rate noted, pending all record checks and completion of state and local requirements:

- a. Alexis Comito
Cafeteria - \$12.57/hr.

11. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the first semester of the 2023-2024 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Cassandra Spears

12. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Ashley Elliott – Junior Varsity Girls’ Basketball – Step 2 - \$3,791.45

13. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Michael Schade – Wrestling

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

VII. OTHER BUSINESS

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. LaGrange Lions Club - \$200.00 to KHS FCCLA towards the cost of Family Fall Fest

B. AMEND 2023-2024 KES STUDENT HANDBOOK

The Superintendent recommends amending the 2023-2024 KES Student Handbook to add the following changes:

1. Improper Cell Phone Usage - Cell phones can be an integral part of a child's education but the proper use of cell phones as an educational tool change as students mature. Keystone Local Schools will not be responsible for the damage or loss of a student's cell phone. While students may possess cell phones on school property, phones must be turned off or silenced, placed in their lockers and only taken out with the permission of Keystone Local Schools staff. Failure to comply with these guidelines may result in a student's phone being confiscated up to and including suspension from school.

C. AMEND 2023-2024 DISTRICT CALENDAR

The Superintendent recommends amending the 2023-2024 district calendar as presented with the following changes:

2. Change KMS Spring Parent/Teacher Conference from February 13, 2024 4:30 p.m. to 7:30 p.m. to October 24, 2023 3:00 p.m. to 6:00 p.m.

D. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2023-2024 school year. If needed, the next Work Session Meeting will be on _____.

E. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. District Chicken Coop and Run
2. EBC
3. BDDG
4. IGAC
5. IGAE
6. IGCH
7. IGCH-R
8. IGDJA
9. IGDJA-E
10. IND/INDA
11. JED
12. JFCK
13. JHG
14. LEC
15. LEC-R

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, November 20, 2023 - Regular Meeting – KHS Conference Room
2. Monday, December 11, 2023 - Regular Meeting – KHS Conference Room

VIII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Building & Grounds
6. Patricia Wakefield: Board Policy, Legislative Liaison & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;

4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;